

Monday 13th July 2020

RE: September return to school plan and summary

Dear Parents and Carers,

As you will no doubt be aware, schools are expected to return to full capacity after the summer holidays. To try and alleviate any potential anxieties you may have about this, I wanted to set out the measures we have in place to protect our pupils and staff and to adhere to the government and local authority guidance. A thorough risk assessment runs alongside this and is with the LA for approval.

I expect further changes to the national guidance before September and so I will write to you again in August to confirm arrangements.

Although some of the procedures we have in place sound clinical, please be assured that our pupil's well-being and happiness are at the forefront of our minds. George Tomlinson will not have lost its warmth, friendliness or its fun!

We expect pupils to be anxious about returning but we will have everything in place to ensure they settle quickly and know they can access any support they may need.

I cannot wait to have our school community together again, staff are very excited to welcome our pupils back.

As always, should you have any questions or concerns please do get in touch.

Kind regards,

Verity Carter
Headteacher

We have made plans for whole school reopening according to the most recent guidance shared with schools.
Please help support the school and keep the community safe by adhering to these guidelines.

School day timings:

The timings of the school day will be slightly different for some year groups so as to ensure there is no mixing of 'bubbles' at the start and end of day.
The rota timetable will be as follows for **Autumn 1:**

Staggered start and finish times:

	Nursery OWN GATE	Year R OWN GATE	Year 1 OWN GATE	Year 2 HARRINGTON RD GATE	Year 3 YEAR 1 GATE	Year 4 HARRINGTON RD GATE	Year 5 HARRINGTON RD GATE	Year 6 VERNON RD GATE
845am – 315pm	X	X	X	X		X		X
9am – 330pm					X		X	

Entrance and Exits

Year groups will **enter and exit** by these gates and will need to stick to this so as to avoid bubbles mixing

Nursery – using own gate with sole access

Reception – using own gate with sole access

Year 1 – using own gate with sole access

Year 2 – using Harrington Road KS2 gate

Year 3 – using Year 1 gate Harrington Road

Year 4 – using Harrington Road KS2 gate

Year 5 – using Harrington Road KS2 gate

Year 6 – using Vernon Road KS2 gate

Attendance and Punctuality:

All children are expected to return to school on **September 3rd**.

It is very important, after so long a period away, that children return to routines and that attendance and punctuality rules are adhered to. The Local Authority have made it clear that they will be closely monitoring this and that fines could be used. This will, of course, not apply should your child be unwell.

Staggered break and lunch

Break and lunchtimes will be staggered so that bubbles remain in place. Children can choose to have either a packed lunch or a school dinner as normal. The hall will be divided up into sections as will the playground, so that bubbles can eat and play together safely.

Shared resources/equipment/toys

Any items that are shared between year group bubbles will be thoroughly washed beforehand e.g.: science resources or PE equipment.

Year groups will have access to their own equipment/resources/toys.

PE

PE will take place and children should bring in their PE kits with them on the first day back. We have no plans to start swimming lessons in Autumn 1.

What can children bring in with them?

Children can now bring in rucksacks with reading books and essential items, their PE kits, coats and water bottles. Items will be sprayed with Dettol at the start and end of day by the class adults.

Children should also be encouraged to bring in fruit snacks.

Curriculum

We will begin the year with additional focus on friendships, settling in and well-being as well as doing some work around gap analysis and baseline testing to ensure teachers can make supportive plans for the coming weeks.

Breakfast Club and After School Club

Will run from September 3rd and we have plans to use space around the school so that bubbles do not mix. Food will be provided as normal and additional hygiene measures will be in place.

Breakfast club: 745am until 845am

After school club: 315pm until 6pm

Clubs for autumn

Other than Breakfast and After School Club, we have no current plans for clubs in the autumn term unless they are for specific year group bubbles only. We will send out more information about this in September.

Trips

Other than local trips to our field, we have no plans for educational trips in Autumn 1. We will send more information out about this when we know, as we expect guidelines on this to change.

Music tuition

Music tuition in year group bubbles will continue from September. Information on this will go out as normal in autumn 1.

Assemblies

Assemblies will take place a year group at a time one day a week. In-class assemblies will allow children to cover the same topics as we had planned and allow for additional circle time and Philosophy 4 Children work.

Parent access/Visitors

We will continue to ask parents not to come onto the school site and to say goodbye to their children at the school gates. We hope to be able to lift this as soon as we can, however, at present we ask for your support with this.

Teachers will meet children at the gates as we have been doing since March. This has worked successfully.

Any visitors to the school will have to call in advance to make arrangements and will meet in a well-ventilated area which will be cleaned afterwards.

Face coverings

The guidance to schools on this is that if children are wearing masks en-route to school, they must remove when on site and dispose of them in a lidded bin (if a non-recyclable mask) or put away into a named plastic bag. Children will be asked to wash their hands as soon as they have done this.

Classroom/corridor/toilets

Guidance has changed, allowing us to return many of the classroom resources. The children's tables will be set up so that they do not sit in groups and so they face the front of the classroom. Teachers have been advised to sit next to children when explaining/talking rather than face to face and will encourage children to do the same as much as possible. It is recognised that we cannot ask young

children to socially distance from one another but we will ask children to keep a distance from adults where possible.

Hygiene

As has been the practice since March, children will be reminded to wash their hands at various points during the school day, including: on entry, after visiting the toilet, before and after snack and lunch, after PE, before home time.

Each teaching space around the school has ample supplies of soap, hand sanitiser, blue towel, Dettol sprays and wipes.

PPE will be used by staff administering first aid or when changing children.

Cleaning will take place at lunchtime, end of day and additional cleaning at the end of the week.

Classrooms and spaces around the school will be well-ventilated.

One way systems around the school will still be in place.

Toilets will be accessed for individuals only and staff will attend alongside our younger children to ensure they wash their hands properly, as is currently the case.

Doors will be propped open so as to avoid multiple hands touching the same surfaces.

System of controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) Clean hands thoroughly more often than usual
- 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) Minimise contact between individuals and maintain social distancing wherever possible
- 6) Where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

7) Engage with the NHS Test and Trace process

8) Manage confirmed cases of coronavirus (COVID-19) amongst the school community

9) Contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant