



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

Whole school return arrangement summary:

All pupils who are able to, will return to school in September 2020, this includes those 'new to school' (YN, YR)

All pupils will return to their allocated class group with their new teachers as detailed in July

All year groups will have the full staff allocation and will be classed as a 'bubble'

Staggered start times and finish times

Staggered break and lunch times

The whole school focus within the first 2 weeks of opening will be centred on Wellbeing and Wellness for staff and pupils. Priority will be placed upon the repair and development of relationships with pupils and establishment of new routines and behaviour expectations. The first two weeks will also see baseline testing and gap analysis tests completed across the school to enable teachers to understand what gaps may have developed during lockdown period away from school

Assessment of pupils starting points will inform leaders and teachers how to address gaps in knowledge and skills in their planning

All pupils will be given access to a 'broad and ambitious' curriculum, teachers will need to plan for additional reading time with pupils 1:1 and plan interventions to support gap-filling

Breakfast Club will start on 3rd September 2020 – BC leader has worked with HT to ensure children are kept within their year group bubbles until further notice as detailed below

After School Provision will start on 3rd September 2020, - ASC leader has worked with HT to ensure year group bubbles are maintained as detailed below

No further clubs will run unless set for 'bubbles' only

This approach will:

Reintegrate pupils back into the setting and into their new classes (bubbles) after an absence period of up to 6 months

Allow for productive routines to be communicated and established to underpin learning for the year ahead

Support the mental health of pupils, parents and staff returning after sustained absence (again, up to 6 months).



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

Give a give clear, **certain** plan from day one to all stakeholders – regardless of the status of the pandemic the plan can remain the same

Have a united and consistent approach across the school understood by all stakeholders

Staggered start and finish times:

	Nursery OWN GATE	Year R OWN GATE	Year 1 OWN GATE	Year 2 HARRINGTON RD GATE	Year 3 YEAR 1 GATE	Year 4 HARRINGTON RD GATE	Year 5 HARRINGTON RD GATE	Year 6 VERNON RD GATE
845am – 315pm	X	X	X	X		X		X
9am – 330pm					X		X	

Entrance and Exit

Year groups will **enter and exit** by these gates and will need to stick to this so as to avoid bubbles mixing

Nursery – using own gate with sole access

Reception – using own gate with sole access

Year 1 – using own gate with sole access

Year 2 – using Harrington Road KS2 gate

Year 3 – using Year 1 gate Harrington Road

Year 4 – using Harrington Road KS2 gate



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

Year 5 – using Harrington Road KS2 gate

Year 6 – using Vernon Road KS2 gate

Parents will not be able to access the playground and will need to say goodbye to children at the gates, as has worked successfully during the summer term. One parent should drop/collect their child and groups of parents must not congregate at the gates

Teachers, TAs and SLT will be at the gate and in playground to welcome children in the morning and hand over to parents at the end of the day

School uniform

Uniform must be worn. The uniform guide and policy is on our website. Children should get changed as soon as they are home and wash their hands

Medical needs

Please update the office and class teacher with any information about changes to medical needs that the school does not already have on file. Medicine must be brought in with your child in a clear plastic bag, labelled with your child's name, year group and class

Data sheets

Data sheets will be sent home at the start of term along with the home-school agreement. Now, more than ever, it is crucial that we have your most up to date and accurate telephone numbers and addresses

September plan- return to full school provision post school closure
UPDATED AUGUST 2020

Staggered playtimes:

	Year 2	Year 3	Year 4	Year 5	Year 6
KS1 PLAYGROUND			1010-1030		
KS2 PLAYGROUND	1010-1025	1010-1025		1030-1045	1030-1045

Nursery, Reception and Year 1 will continue to have breaks at their own times

The KS2 playground will be split into two with Year 2 and Year 5 using the half nearest their classrooms and Year 3 and Year 6 using the side with the football pitch

The playgrounds will be demarcated clearly with tape/cones. Children to have this explained to them during assembly/class times

Staggered Lunchtimes:

Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6 1230-130pm
1120-12 in dinner hall Hall 1	1130-12 in dinner hall Hall 2	12-1230pm in dinner hall Hall 1	1230- 1pm in dinner hall Hall 1	1230-1pm in dinner hall Hall 2	Play in KS2 playground with monkey bars 1230pm to 1pm	Play in KS2 Playground with pitch 1230pm to 1pm



September plan- return to full school provision post school closure

UPDATED AUGUST 2020

12-1230 Play in Reception play area	12-1230 Play in Year 1 playground	1230-1pm play in KS2 playground	1-130pm play in KS2 playground	1-130pm play in KS2 playground	1pm – 130pm in dinner hall (Y5 go in to queue up for lunch before Y6) Hall 1	1pm – 130pm In dinner hall Hall 2
--	--	--	---	---	---	---

The hall will be divided by the screen into two areas

Children will get their lunch and be directed to their section to eat

We will return to providing hot meals for any children who wish to receive them. Packed lunches can also be brought in as before

If children finish early they can be led to play outside in their respective areas

Children will be reminded to stay 2m away from other year group individuals, allowing others to walk ahead, waiting for children to move, not queuing near other year groups etc. as common practise around the school

Middays will have gloves on, use Dettol sprays and spray tables down between use as much as possible

Cleaners to give tables thorough wipe and cleanse after use and tidy them away

What can children bring in?

Children are encouraged to bring fruit or other healthy snacks as many will be eating lunch later than before

They must bring water bottles in and take them home to wash daily

They can bring rucksack and books as usual but these will be sprayed outside classroom by teacher/TA/responsible prefect in UKS2

On children's PE day they must come in wearing PE kit. They will not be permitted to get changed and will stay in PE kit all day then take it home to be washed. PE will be undertaken in uniform in first week until timetable is verified



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

Coats and rucksacks can go on pegs as usual

They must not bring in anything to share with others; they will be allocated pencil and stationery from school

Book monitors must wash hands before and after giving out books or resources

Cleaning

Each Friday staff must Dettol spray their equipment

Thorough clean by cleaners after school ready for the next week

Dettol spray and wipes will be accessible all week in all areas of the school

Hand sanitiser must be used throughout the day and regular hand washing before and after break, lunch, toilet visits

Reminders of tissues used for blowing noses/catching sneezes must be thrown away and hands washed after use

Children will be reminded to wash hands thoroughly

Hand sanitiser will be used at each entrance and exit gate

Bins with lids will be used and bin bags double bagged when removed

Children who take on responsibilities within their class must wash hands before and after doing duties eg: before and after handing out resources/books

Assemblies:

Assemblies will not take place for Autumn 1. We will review this at half term. Pre-recorded assemblies will be watched in class

Prefect jobs:

Until further notice there can be no prefects from Year 6 who help in other year groups around school this includes librarians, reading monitors, sports prefects too. Children must not be used to deliver messages to other year groups/office



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

Breakfast Club/After School club:

Breakfast Club and After School Club will be run in year group bubbles in areas around the school

Clubs:

Only clubs for specific year groups will take place, there can be no mixing of year group bubbles

Music provision can only take place for pupils within year group bubbles and only if children stand back to back in a well-ventilated space

Visitors:

Parents will need to make appointments to meet staff within school. Any urgent requests for meetings can be made via teacher at the gate or phone/email. Meetings will be held in the admin meeting room and face masks must be worn by all in attendance. Meeting room will be well-ventilated and cleaned straight after use

All visitors will be recorded at front desk with full name

Attendance and Punctuality:

The national expectations now are that all children return to school so as to make up for the lost time on their education. We expect children's attendance to return to above 96% and it will be more important than ever for children to be on time as we will have a timetable for entry/exit to avoid children and adults mixing

Educational visits:

There will be no educational visits other than those within the local area for Autumn 1. We will monitor the national guidance on this. The school field will be used very regularly on a timetable and outdoor learning and play encouraged as much as possible



September plan- return to full school provision post school closure

UPDATED AUGUST 2020

Face coverings:

Children and staff to remove face coverings when entering school, throw away disposable ones in lidded bins or put away reusable ones into plastic bag then wash hands thoroughly

Classroom arrangements:

Desks will be facing forwards in pairs

Teachers to remain 2m away from pupils where possible

Ample supplies of soap, blue towel, sprays and hand sanitiser available in each classroom

Consideration of classroom layout to ensure easy access to resources

Windows and doors open to encourage ventilation

Mobile phones will need to be kept in teacher's locked drawer not office for Y5 and Y6

First aid can be administered within classroom using first aid kit and PPE must be worn

Adults must avoid talking face to face with children, instead side by side

Encourage children to keep distance from staff where possible

It is recognised that it is impossible to ask youngest children to socially distance, however older children can be reminded to do so where possible

Any resources that are shared e.g.: science resources will be cleaned before being used by a different bubble. Plastic items must be left for 72 hours before being used by others outside of bubble

System of controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school



September plan- return to full school provision post school closure **UPDATED AUGUST 2020**

- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant.