

Date: 9th March 2017

Dear parents and carers,

I am writing to advise you of some changes to our staff.

Our School Business Manager, Beverley Allen, left the school in January and since then we have been receiving support from an Interim Business Manager, Brad Ekman. We have just completed a full recruitment process and are delighted to announce that we have appointed Gill Hart as our new permanent School Business Manager.



Gill comes to us from Thomas Gamuel Primary School in the borough, but has worked in the sector for over twenty years. We are delighted to welcome Gill to our school!



We have also appointed a new Finance Officer called Tanya Henry who will work closely with Gill and the office staff. Tanya has been a finance officer in other local schools and we are really happy to welcome her to George Tom.



We have also appointed a new Reprographics Officer called Jeanette Doyle who will help support the teaching staff and office. We are very happy that Jeanette is able to join us.

We know how a smooth running office greatly helps strong communication between school and home and this is always our aim at George Tomlinson.

Many thanks for your continued support of our school.

Kind regards,

Verity Carter
Headteacher

Harrington Road
Leytonstone
London. E11 4QN

Email: school@georgetomlinson.waltham.sch.uk
Telephone: 0208 539 3577
www.georgetomlinsonprimary.com

Headteacher: Verity Carter