

## Class Teacher - Job Description

### General Duties:

The education and welfare of a designated class of pupils in accordance with the requirements of the Conditions of Employment of School Teachers having due regard to the requirements of the National Curriculum, the school's aims, objectives and schemes of work and any policies of the Governing Body. To share the corporate responsibility for the well being and discipline of all pupils.

1. You are required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document, 2005.
2. The post requires you to teach pupils in the age range of 3 - 11 years.
3. Responsibility for a curriculum area or school aspect will be agreed with the headteacher.

### Specific responsibilities

1. To be a committed and active member of the staff team and the school community.
2. To plan, prepare, provide and evaluate activities that lead to the effective education of the children in your charge.
3. To maintain effective records in relation to the progress of the class and of individual children.
4. To be committed to the maintenance of high standards and equality of education throughout the school.
5. To undertake any appropriate curriculum responsibilities outlined in the current School Improvement Plan.
6. To maintain standards of behaviour and discipline throughout the school.
7. To take part with colleagues in the effective presentation and display of children's work both in the classroom and in public areas of the school.
8. To have regard to the schools policies especially Inclusion, Equal Opportunities and Race Equality.
9. To meet and inform parents/carers regarding their children's attainment, progress and attitudes.
10. To take part in assemblies, staff and INSET meetings and in school policy-making.
11. To be responsible for keeping up to date with developments in education and the curriculum in a variety of ways including attendance at externally provided INSET where necessary.
12. To carry out any other duties as the headteacher may reasonably direct from time to time.

To whom responsible: Headteacher and KS leader

This job description may be amended at any time after discussion with you but in any case will be reviewed by